

<h1 style="text-align: center;">横須賀基地空席広報</h1> <h2 style="text-align: center;">VACANCY ANNOUNCEMENT</h2>		<b>広報番号：</b> Announcement No.	<b>SRFJPMC-081-09</b>
		<b>募集締切日：</b> Closing Date	27 Apr 09 1 <sup>st</sup> cut off: 16 Mar 09 2 <sup>nd</sup> cut off: 6 Apr 09
		<b>発行日：</b> Date of Issue	23 Feb 09
<b>1.職種名 Job title ( 等級 Grade <u>6</u> / 語学等級 LAD <u>3</u> )</b> <b>Engineering Technician (General), #384</b> <b>[エンジニアリング専門職 (一般) ]</b> 受諾可能な下位等級 Acceptable Trainee Level: 1-4 <input checked="" type="checkbox"/> 事務系 Administrative <input type="checkbox"/> 技能系 Blue Collar Trade		<b>募集人数</b> No. of Recruitment  <div style="text-align: center; font-size: 1.2em;">1 名</div>	<b>4.募集範囲 Area of Consideration</b> <input checked="" type="checkbox"/> 現 MLC/IHA 従業員 (部隊内) Current MLC/IHA Employee within Activity <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(通勤圏内) Current MLC/IHA Employee in commuting distance <input checked="" type="checkbox"/> 現 MLC/IHA 従業員(全在日米軍) Current MLC/IHA Employee Japan Wide <input type="checkbox"/> 外部 Off Base Applicant
<b>2.部隊 Activity</b> US NAV SRF & JPMC YOKOSUKA JA Lifting and Handling Department (C700) Technical Division (710) <b>勤務場所 Working Place:</b> 横須賀市 泊町 Tomari-cho, Yokosuka		<b>5.雇用の種類 Type of Employment</b> <input checked="" type="checkbox"/> MLC <input checked="" type="checkbox"/> 常用 Permanent <input type="checkbox"/> 限定 Limited Term ( __ヵ月 Months )	
<b>3.勤務時間 Work Schedule ( 週 <u>40</u> 時間制 hrww )</b> <b>勤務日 Work Days :</b> 月曜日 – 金曜日 Monday thru Friday <b>勤務時間・休憩 Work Hours/Recess Period</b> 08:00 – 16:45/12:00 – 12:45 <input type="checkbox"/> 夜勤 Night Shift <input checked="" type="checkbox"/> 残業 Overtime <input checked="" type="checkbox"/> 出張 Business Travel			
<b>6.職務内容 Duties</b> This is the full performance level engineering technician position that performs technician type structural/mechanical engineering work under the senior engineers in Technical Division (Code 710), Lifting and Handling department (Code 700). The work requires the application of knowledge of pertinent practical engineering concepts, principles, methods, and practices to the maintenance and repair of lifting and handling equipment in support of a professional engineer(s). Work may include testing and analysis of materials for engineering projects; engineering calculation; cost estimating; specification writing; engineering research; coordination with and/or surveillance over engineering work, shop operation, or construction and maintenance projects for technical accuracy; or design of conventional type structures, systems, and facilities for construction, alteration, repair, or modification, where precedents are numerous and do not involve deviation from established engineering standards or practices. Work requires extensive knowledge of the engineering operation, practical knowledge of trades and crafts techniques and practices, equipments, machines, methods, and procedures in the assigned specialization. Performs other related or incidental duties as assigned.			
<b>7.資格要件／身体条件 Qualification / Physical Requirements</b> a. One year of specialized technical or administrative work experience equivalent at 1-5 level in the related work. If applicant does not have such specialized experience, possession of masters degree in a related field may qualify him/her at 1-6 level. b. Knowledge of engineering principles, techniques, methods, and precedents gained through technical experience in the structural and mechanical fields c. Knowledge of policies and procedures of the maintenance and repair of lifting and handling equipment. d. Skill in operating computer with applications such as Microsoft Word and Excel. e. Ability to coordinate and/or survey engineering work, shop operation, or construction and maintenance projects for technical accuracy. f. Ability to speak, read and write English at fluent proficiency level (LAD-3).  * An applicant who does not fully meet the qualification requirements stated above may be considered at a lower grade level as below. 1-5: a. One year of clerical, technical, or administrative work experience equivalent at 1-4 level in the related work. If applicant does not have such work experience, completion of 4-years college/university in a related field may qualify him/her at 1-5 level. 1-4: a. One year of clerical, technical, or administrative work experience in any field. If applicant does not have such work experience, completion of 4-years college/university in any field may qualify him/her at 1-4 level.  *A handicapped applicant may be accepted, depending upon the degree and kind of disability.			
<b>英語力 English Language Proficiency :</b> <input type="checkbox"/> 必要なし None <input type="checkbox"/> 初級 Basic <input type="checkbox"/> 中級 Intermediate <input checked="" type="checkbox"/> 上級 Advanced <input type="checkbox"/> 特段の能力 Exceptional			
<b>学歴 Educational Background :</b> N/A		<b>免許証／修了証 License/Certificate Required :</b> N/A	
<b>8.提出するもの Application and Associated Documents</b>			<b>職務状況</b> Working Condition

<p>*<input checked="" type="checkbox"/> <b>空席応募用紙</b> Application for Vacancy Announcement</p> <p>*<input checked="" type="checkbox"/> <b>専門職務経歴書</b> Resume of Specialized Work Experience</p> <p>*の記入は Complete * in <input type="checkbox"/> 日本語で Japanese <input checked="" type="checkbox"/> 英語で English <input type="checkbox"/> どちらでも Either</p> <p><input type="checkbox"/> 運転免許証の写し Copy of Driver's License</p> <p><input type="checkbox"/> 修了証／証明書の写し Copy of Certificate</p> <p><input checked="" type="checkbox"/> 英語の能力を証明するものの写し Certificate of English Proficiency (Copy)</p> <p><input checked="" type="checkbox"/> 80 円切手を貼付し、応募者の郵便番号・住所・氏名を書いた返信用封筒 (12cm x 23.5cm) 12cm x 23.5cm Envelope with Applicant's Zip Code, Address, Name and a 80 yen stamp (MPS is unacceptable.)</p> <p><input checked="" type="checkbox"/> 日本国籍以外の方は、外国人登録証及びパスポート/査証のコピー For non-Japanese citizen applicant, copy of Alien Registration and Passport/Visa Copy</p>	
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### 9. 応募書類提出先 Office to Submit

内部（現 MLC/IHA 従業員）と外部（非従業員）では、提出先が違います。上記必要提出物をお間違えの無い様、郵送/提出して下さい。募集締切日必着。（HRO 日本人雇用課ゲート事務所カウンター下の応募用紙提出箱へは午前 0600 時より、午後 6 時まで提出可能です。） Office to submit is different for Current MLC/IHA Employees versus Off Base Applicants. Please ensure to submit required application documents to the right office. Applications must be received by the closing date of the Vacancy Announcement. (Application Drop Box under the HRO Gate Office counter is accessible from 0600 to 1800 at night.):

（注意）上記項目 4 番の“募集範囲”が現 MLC/IHA 従業員の場合、外部（非従業員）からの応募書類は無効となりますのでご注意ください。 When item #4, “Area or Consideration” above shows “Current MLC/IHA employees” only, Off Base applicants will be rated ineligible.

#### 1. 内部（現 MLC/IHA 従業員）提出先 Current MLC/IHA Employees must submit to:

〒238-0001 神奈川県横須賀市泊町 1 番地, Box 22 〒238-0001 1 banchi Tomari-cho, Yokosuka, Box 22  
米海軍横須賀基地日本人雇用課 (N132) COMNAVFORJAPAN, Human Resources Office (HRO) Yokosuka  
内線/Extension 243-8152 JN Employment Division (N132)

#### 2. 外部（非従業員）提出先 Off Base Applicants must submit to:

〒238-0011 神奈川県横須賀市米が浜通 1-6 村瀬ビル 4 階 〒238-0011 Murase-Bldg. 4F, 1-6 Yonegahama-dori, Yokosuka  
(独)駐留軍等労働者労務管理機構横須賀支部 (LMO/IAA) Yokosuka Branch of LMO/IAA  
管理第一係 Management Section  
電話番号 Phone 046-828-6959  
受付時間：月曜—金曜、0830-1730（日本の祭日を除く） Operating Hours: Mon-Fri, 0830-1730 (Closed on Japanese Holidays) \*雇用条件等のご質問はこちらにお問い合わせ下さい。 Please contact LMO/IAA for questions on conditions of employment.

### 事務処理欄 For Official Use

募集部隊担当者 Activity POC : SRFJPMC, Manpower Division (Code 1160), Ms. Satomi/Ms. Imaizumi  
軍電 (DSN) 243-4553/243-4554

PD No.: SRFJPMC-710-008	PD is accurate and current. Certified by Activity: lm	HRO: (2/20)mm2/23 ms 2/23
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応募要項を満たしていない場合、選考の対象になりません。Incomplete applications will not be processed.  
提出された応募書類はお返ししません Submitted applications will not be returned.